



Northwest Corner Prevention Network
Monthly Coalition Meeting
Wednesday, July 20, 2022 at 10:30AM
Zoom Meeting ID: 882 7082 5389 Passcode: 290855

Location: via Zoom

Call to Order: 10:30

In Attendance: Chelsea Kapitancek, Jean Speck, Andrew Lyon, Leonardo Ghio, Linda Ciano, TJ Murtagh, Emily Rosenthal

Old Business:

- Member Survey
 - Chelsea will send out at least one more email to the listserv about the member survey. This email will also contain an FAQ, which Jean will contribute to putting together, regarding the survey (e.g. Why are you receiving this? What does this do? How did you get my information? How long will this take me to complete?).
 - As a reminder, the purpose of this survey is to help inform any future recruitment (who do we have at the table? Who is missing? Do we have all sectors represented), as people may have changed positions, and priorities may have changed.
 - Please continue to let people know about this survey, and remind them that it's okay to step back but that it is valuable for the coalition to have this information
- Stakeholder Dinner
 - Coalition members moved to push the date of the dinner back, due to the conflict of the LPC funding cycle ending and the intent of LPC funds to be used for the year that they are currently disbursed in.
 - The coalition discussed a presentation to be given at the dinner. The following ideas were discussed:
 - Give baseline, “back-to-basics” background information (explain what prevention is, mission, purpose, etc. - easy to engage people)
 - Discussing previous work done by the coalition, as well as the impact being made in the community, and how this impact could be carried out by attendees.
 - Highlighting what's done with the funding we receive (put community value to the dollar amount)
 - Take photos of events, etc. for display of places we've been, things that have been done
 - Good place to share ideas, models, add keynote speakers, etc.

- The new date is to be determined. Planning for this event will continue, and Chelsea will reach out to interested members to start a separate planning meeting.
- Environmental Scan is now in Google Drive
 - Chelsea will follow up with Lynn to confirm details about the environmental scan, and from here this will be shared with the coalition to begin using it
- Upcoming Events
 - August 3 - Ice Cream Social at Sharon Music Series
 - The coalition will be tabling at this event, from 6 to 8 at the Lion's Pavilion at Veteran's Field in Sharon, CT. Please share the attached flyer to social media and throughout the area.
 - Kent Sidewalk Days - August 4-7
 - Sharon Arts and Crafts Fair - August 6

New Business:

- Hybrid August meeting
 - It was determined that due to rising COVID cases, we will pause having a hybrid meeting until there's a better idea of what the numbers will look like so that we can reduce the spread. Jean will look at weekly numbers to help determine what the trends are looking like.
 - The point of how challenging it can be to manage both attendance points (online and in-person) was brought to attention. Management of the meeting at all points would need to be a priority, including having a dedicated person to monitor the Zoom chat and room while the meeting is facilitated.
- Coalition trainings
 - We will use data from the member survey to guide our efforts for coalition trainings.
- National Prevention Network conference
 - Any interested members who would like to attend the 2022 [National Prevention Network](#) conference, scheduled virtually for August 23 - August 25, should contact Chelsea at chelsea.kapitancek@mccallcenterct.org in order to be registered. This conference would be a great opportunity to bring prevention-centered information back to our communities.
 - Emily brought up the idea of using conferences as an opportunity to get ideas for inviting speakers to present for coalition, as these speakers have already done the work of building their speech, they would just need to travel to the coalition to present.
- Any other Town Events important to share
 - There is a community wellness event that is being planned to take place in Cornwall, tentatively in September. Leonardo Ghio is connected with Janet Carlson to plan this event - anyone who is interested in more information can reach out to Janet (cornwallselectwoman@gmail.com) or Leo (leo.ghio90@gmail.com).
 - ys answered, there will be a door prize of a \$25 Amazon gift card to participants who return the survey so please talk it up

- **Review of NCPN By-Laws** – a subcommittee will be formed to review and present the revised By-Laws to the Coalition. Matt stated that he would help Chelsea in the creation of the sub-committee.
- **Drug Take Back Day** - Saturday April 30 at Troop B - 46 pounds of medications and 17 interactions with the public

Adjournment: 11:10AM

Next meeting: Wednesday, August 17 at 10:30AM
Zoom Meeting ID: 882 7082 5389 Passcode: 290855
(Recurring Zoom meeting room)